

# HAPPY VALLEY PAC MEETING MINUTES

**OCTOBER 8, 2015**

Minutes recorded by Shannon Battle

Meeting called to order at 6:31 p.m.

**In Attendance:** Tarra Rosenke, Tasha Bodnar Heck, Sara Bacic, Tamara Farwell, Bree Milne, Kristine Kosolofski, Karen Decicco, Liz Wadsworth, Brittney Margetts, Shannon Battle

**Guest Speaker:**

- Jamie from Entertainment coupon book.
- The books sell for \$30 per book. The students take home a book in September and try to sell as many as they can. Entertainment covers all damage and losses, not the students or PAC. There is no up front cost, all the books are sold on consignment.
- The books contain many coupons that other coupon books do not have such as discounts for Victoria Royals hockey game tickets and the Bug Zoo. They also provide class incentives and student incentives such as pizza parties, minion key chains, slap watches and minion cards. There is also a draw for Tickets to a Victoria Royals game for 4 people, and tickets to the Bug Zoo for 4 people.
- The books appear slimmer this year because they have put more coupons on each page (6 instead of 3).
- There is also an App available, that is good anywhere in North America. You can search, within a specified radius of where you are, for discounts offered in the area. There are also repeats of most of the Entertainment book coupons on the App, and you can use the duplicates of the coupons in the book and on App. You can also share the app with another person, such as a family member or friend, without an additional charge. The App continually adds new discount offers as they are acquired by the company.
- Jamie will do up all the marketing material including parent letters so there is less work for the PAC.
- If overall sales are under 49 books there is no profit for the school. If we sell 50 - 149 books the school gets a \$6 profit per book, and if we sell 150 books or more we will get a \$12 profit per book.
- The Entertainment coupon books are also sold in Costco, but ours would arrive at the school at the end of August, ready to sell in September, and Costco does not get theirs until November.
- We would need to order books June 1, 2016 if we want to sell them for the 2016-17 school year.

**Approval of September 10, 2015 minutes:** There is a misspelling of "Pauline" on page 4 to be corrected. Motion to pass the corrected minutes by Sara Bacic. Seconded by Tamara Farwell. Minutes passed.

**Approval of 2015 - 2016 PAC Budget**

- Proposed budget for the 2015 -2016 school year presented in a handout by Tasha.
- There will be funds allocated for the DARE program for the Grade 5 students this year.
- Karen will present the proposed budget for this year's Fun Day at next week's staff meeting. It has been proposed that the Fun Day funds be used for the Grade 5 year end trip, the Grade 4's having a Fun Day off school grounds like last year, and the Primary students having a Fun Day at the school like last year's.
- Karen is unable to get bussing financial numbers at this time due to many variables that make set costs difficult.
- The Teacher's Hot Lunches are being bundled in with other Hot Lunch budgeting at this time.
- Motion to pass the 2015 - 2016 budget as presented in the handout by Bree Milne. Seconded by Liz Wadsworth. Passed.

**Principal's Report:** by Karen Decicco

- There is a new organizational system at the district office this year for the autodialer system our school is using. The system has had a very rocky start. Emergency contacts had been receiving emails and when a fix was attempted some of the people who should still be receiving autodialer messages were incorrectly dropped from the list. The district thinks the problem has been fixed now. If you aren't getting emails every week at this point you are not in the system. New email addresses are uploaded once a week, therefore it can take time to get added once you have notified the office. Happy Valley is looking at developing a Blog, but this will not be discussed until the autodialer is working.
- The monthly newsletter just went out.
- Information about the Halloween dance and upcoming movie night needs to get out. Inside Out or Minions would be the movie offered for the movie night.
- This year the kids will be going outside on rainy days at lunchtime. They need some time outside everyday to function better in the classroom. Karen is hoping parents will provide appropriate clothing for rain.
- Parent/ teacher interviews will be held earlier this year. The staff is wanting to connect with parents earlier in the school year and give feedback to the parents as to how the students are doing. It will be a long day for the teachers. The Early dismissal day still stands and this will be when report cards are sent home.

- On Mondays Constable Joy will be outside the school connecting with kids.
- The MindUp curriculum, developed by the Hawn Foundation, is going to be implemented at Happy Valley this year. January to March, staff will take the course, but teachers are already starting the reading on their own. Staff recently created a tool for calming the mind called a "sand shaker" and Kristine demonstrated one of them for the PAC. This is an example of the tools the students can use in the MindUp curriculum. There are going to be "Mindfulness Mondays" and "Thankfulness Thursdays" this year. Karen discussed having the PAC donate \$300 for a parent presentation on the MindUp curriculum if we are interested. The school will also be having another presentation on anxiety this year.

**Vice Principal Report:** by Karen Decicco

- The Book Fair will run October 19th - 22nd. Volunteers should contact Cynthia Major. There is also a Webinar available that gets the school \$25 towards books.
- Monitors are up and running. Activity monitors are being trained.

**Teacher's Report:** by Kristine Kofolofski

- It has been a busy start to the year.
- There are 32 students going to first opera night.
- Handball is starting up and is replacing volleyball for the grade 5's.
- Happy Valley teachers are at Munro's book sale tonight buying books for the school. The PAC donated \$400 to spend, \$300 of that is from the Westshore Lions.

**COMMITTEE REPORTS**

**Hot Lunch:** by Tamara Farwell

- There was a \$20 profit from the first teacher's Hot Lunch.
- Tasha brought up the decision to discontinue chocolate milk from the Hot Lunch program. The concern is that chocolate milk is a good post exercise recovery drink for kids and it is no longer being offered. If parents are providing their OK by ordering it, why is it being deleted from the Hot Lunch program? Tamara stated the decision was based on the Healthy Eating Guidelines, and we are not allowed to go outside these guidelines within the Hot Lunch program. There is concern that profits will go down with the discontinuation of this drink. The Hot Lunch coordinators will look at profit numbers in December to see if there is an adverse effect.
- Liz asked about having the reminder for upcoming Hot Lunches on Fridays instead of Tuesdays. Tamara will discuss this with Melanie.

**Fundraising:** by Liz Wadsworth

- The Thrifty's Smile program needs a "reason for applying" on the application. We will declare

the outdoor classroom as our reason for fundraising.

- The Art Cards fundraiser supplies have arrived and are in the PAC room.
- Poinsettias will be from an Island distributor this year . Purdy's and Poinsettias will be delivered on Movie night for pick up.
- Liz showed the "2015 Celebrate the Season" catalogue that is distributed Ruth King for fundraising. The catalogue sells seasonal items.

**Art Cards:** by Tasha Heck

- The art sheets have arrived and the art will be completed Nov 2nd -4th in the classroom. Completed art will be shipped on the 4th to the company. Samples of the Art Cards will come back and then orders for the cards will be due on November 24th if parents are wanting them back by the December 3rd delivery date (in time for Christmas).

**Treasurer's Report:** by Tasha Heck

- Letters went out to the teachers regarding their budgets for the year.
- There was a \$4200.00 profit last year above our expenses.

**UNFINISHED BUSINESS**

**Beach Day**

- No hot dogs will be offered at this year's Beach Day.

**Fun Day/Grad**

- Karen will get teacher input for the proposed funding for this year's Fun Day money, at next week's staff meeting. The proposed designation of funds is noted in the minutes under the "Approval of 2015-2016 Budget" heading.

**NEW BUSINESS**

**Emergency Preparedness:** by Sara Bacic

- Orders for Emergency Kits are still coming in. Once kits arrive they go to the classroom and should go home with the students so that parents can add comfort items. They should then be returned to the child's teacher. Karen will remind teachers of the appropriate process. There have been 45 kits sold so far, plus about another 30.

**Halloween Dance:**

- Information regarding the dance will go out Tuesday. Tarra will also put information up on the Facebook page.
- There will be \$5 Qoola and Subway prizes given out. Still deciding if we should do prizes for

costumes.

- The DJ has been booked.

**Movie Night:**

- Tickets will be \$5 each or \$20 for a family of 4 or more. 100% of the profit from tickets will go to PAC funding items, and the school will pay the \$40 for the movie.

- Food prices will need to be adjusted, as this was the only concern last year. We will be getting 8 pizza slices for \$12, therefore we could sell pizza for \$2 per slice. Drinks will be \$1 and popcorn will be \$1.

- We will do "Cook's Couch" again. Raffle items will also be sold. Tasha will look into a Gaming liscence for a 50/50 draw at the dance or Christmas concert. Maybe a 33/33/33 Draw at Christmas would be a good idea, with one of the thirds going to the Food Bank.

**Kung Fu:**

- Will be offered Wednesdays in November after school.

**SPEAC:**

- Bree's contact information needs to go to the SPEAC coordinator. Kim is taking care of this. Bree did not attend the meeting because she was not notified of it in advance.

**Meeting adjourned at 7:49 p.m.**

**Next PAC meeting will be November 12th at 6:30 p.m.**