

## HAPPY VALLEY PAC MEETING MINUTES

SEPTEMBER 10, 2015

Minutes recorded by Shannon Battle

Meeting called to order at 6:31 p.m.

**In Attendance:** Tarra Rosenke, Kim Strandlund, Shannon Battle, Tasha Heck, Sara Bacic, Brittany McTaggart, Tamara Farwell, Mel Bengtson, Sue Allen, Jane Beswick, Kristine Kofolofski, Sally Houle, Jessie Kunce, Ann Solomon, Karen DeCicco, Shauna Haynes, Sara Laughton, Liz Wadsworth, Cynthia Major, Bree Milne.

**Approval of June 5, 2015 minutes:** moved by Ann Solomon, seconded by Sara Bacic, minutes passed.

**Principal's Report:** by Karen Decicco

- This year we have 376 students, which is lower than last year, but due to the district reconfiguration. There are 16 divisions. There are several 4/5 split classes, due to the needs of students, which have the support of the teachers. There will be staggered lunches again for the primary and intermediate classes. We have 2 new teachers; Mrs. Bryne-Jungren and Ms. Kimoto.

- The staff are looking forward to doing the Art Show again this year.

- The school's computer operating system is taking awhile to get up and running so please bear with the transition.

- Students will be moving to their new classes tomorrow.

- A reminder to anyone visiting the school; visitors need to sign in at office when they arrive and sign out when they leave!

**Vice Principal's Report:** by Sarah Laughton

- The staff discussed moving the first parent/teacher interviews to an earlier date this year, and it was decided to try October 21st. The Book Fair will be held then too. It will arrive Oct. 14th and leave the week after the 21st. The school will get 10% more from Scholastic for holding the fair in October. The November "early dismissal" day will remain as scheduled, even though the parent/teacher interviews will be earlier. There will still be a "Meet the Teacher" night, and it is scheduled Sept 29th.

- Applications for student monitors will come out tomorrow or Monday. Initially it will be Grade 5 students that will be eligible for lunch and office monitor positions, but in January there will be opportunities for Grade 4 students who show leadership and responsibility, to apply also.

**Teacher's Report:** by Kristine Kofolofski

- Club Opera will be offered again this year.

- There will be a Sports Council this year.

- European hand ball will be offered instead of volleyball this year.

### COMMITTEE REPORTS

**Hot Lunch:** by Mel Bengtson and Tamara Farwell

- There are lots of price increases this year that will affect hot lunch pricing.

- There will be no chocolate milk offered this year due to changes in the guidelines (it contains too much sugar). Juice is still ok, but it must be 100% juice and not from concentrate. Bottled water will be added this year.

- There will be 6 lunches offered in the fall, but the number for the New Year has not been decided yet.

- This year a once a teacher's lunch will be offered once a month on a Wednesday.

**Treasurer's Report:** by Tasha Heck

- A copy of the year end financial summary is included in tonight's handouts. Overall the PAC netted \$4200 for the 2014/2015 school year. There were budget overages for Fun Day, monitor/peer helpers, music, and some field trips. Some of the overages were due to delayed bussing costs coming in.

- The PAC executive would like to look at changing the division of classroom funding to better reflect the needs of the teachers. We would also like to provide the teachers with a clearer description of how the funds can be used, such as field trips not only being trips outside of the school grounds, but also bringing learning opportunities and presentations into the classroom. This should make the

field trip budget easier to spend for the classrooms who have more challenges doing field trips off the school grounds.

- Kim Strandlund asked if there is a way to get dollar numbers for bussing destinations so that we can help the teachers better budget for their field trips. Karen said the school has been asking for these kind of numbers for several year and they have not been able to get them. There are many factors that go into the billing of bussing hours and this makes giving out a set value almost impossible. Karen will ask the Transportation Department again but is not holding out hope that will we get anything concrete back.

#### **UNFINISHED BUSINESS**

##### **Vote on Hot Lunch Date Change:**

- Tamara and Mel have proposed changing the Hot Lunch days from Fridays to Mondays. Karen has talked with the teachers and they would be fine with the change to Monday. The suppliers are also OK with the change.

- Tasha questioned volunteer availability for Mondays and suggested an email reminder go out the Friday before a Hot Lunch Monday to remind parents not to make lunches and that we need volunteers.

- The majority present at the meeting voted to pass the change of the Hot lunch day from Friday to Monday.

- The Hot Lunch ordering letter will likely go out Monday. Karen suggested giving the letter to Lea so that she can include it in the welcome package that is scheduled to go out next week. Criminal Record Check information will go out in this package also. Hopefully this will encourage parents to get the checks done early so that there are less challenges with volunteers at the school this year. Parent drivers will also need to submit a driver's abstract to the school prior to any field trips. Karen will find out how long the criminal record checks are good for. Criminal record checks must be in place for hot lunch volunteers this year also.

##### **Vote on Beach Day Lunch:**

- The PAC executive would like to put forward the idea of no longer providing a hot lunch at Beach Day. Students would bring a bag lunch with them instead.

- Anne suggested providing a "treat" instead of a lunch. The PAC will vote on this idea closer to Beach Day.

- The majority present at the meeting voted in favor of not providing lunch at Beach Day.

- Liz suggested bringing something for those kids that forget their lunch or do not have lunch. This will also be revisited closer to Beach Day.

#### **NEW BUSINESS**

##### **Vacant Positions:**

- The vacant positions for the 2015-2016 school year are the SPEAC representative, and several Committee positions (Spring Fair Committee, Dance Committee and Movie Night Committee).

-The SPEAC position would involve attending one meeting a month and then presenting the information from the meeting at our Happy Valley PAC meeting every month. SEAC is like PAC but at a District level. You can attend the SPEAC meetings via Webinar also. Bree Milne volunteered to take on this position.

##### **Finalize Proposed Fundraising:**

- Tasha discussed doing fewer fundraisers this year, but doing them better, and choosing fundraisers that promote community and family. It is the PAC Executive's belief that this will reflect the values and goals of the PAC better.

- It was decided that for the 2015-2016 school year the fundraisers will be; Cobbs, an Halloween Dance, a Valentine Dance, Fairway receipts and GC's, Hot lunch, Olympic View, Save Around books, Pennies for Playgrounds, Art Cards, Spirit Wear, Pointsettias, Purdy's Christmas Chocolates, Movie Night, Spring Fair, School Supplies, Thrity's Smile Cards, Gaming Grant, and Magazine subscriptions. The total set to raise would be \$36,843.

- Karen suggested looking at food prices for the Movie Nights because there was some feedback that the prices were a little high.

- Tarra will look into the possibility of offering Kung-Fu this year. Karen will look into whether or not offering Mad Science this year may be an option.

##### **Approve Budget:**

- Karen discussed the staff's "wish list". They would definitely like to keep \$2000 for Fine Arts (mediums/supplies); the Fine Arts budget can be reduced to \$4500 (Karen is hoping to also get a \$800 grant for Fine Arts and apply for another Artist in Residence - theatre this time); For Fun Day, the teachers would like to keep the same formula as last year with the grade 5's going on their grad

trip, the grade 4's going off-site, and the primary students having their Fun Day on the school grounds. A technology budget is not funded by the district so the staff would like to maintain this need through PAC donations. For technology this year the staff is requesting 3 lap tops (\$500 each), 3 ipads (\$400 each), and one Light Rays projector for the music room (\$2500) which will benefit all students; Money for outdoor toys (large balls, Tonka trucks, large planters/pots to fill with dirt and grow things); They would like to move the kiln in the music room into the computer room and begin to use; Build an outdoor classroom in the grassy area next to parent parking. PAC funds would be used for tables and the shelter (6000-8000) and the District will fund the rest. Tarra asked Karen to put together a proposal for the outdoor classroom. Tasha suggested revisiting Spring Art Cards to fund some of the outdoor classroom and Karen said she would bring this idea to the teachers at their next meeting.

- The PAC proposed budgeting \$3,000 for the technology budget, which would get 1 lap top for Pauling McLean's classroom, and the Light Rays projector for the music room); motioned by Liz Wadsworth, seconded by Tamara Farwell, motion passed.

- \$500 will be budgeted for DARE for grade 5 students.

- Gym equipment will be increased to \$600.

- Music Activities will be increased up to \$700.

- The PAC proposed splitting class funding between supplies and field trips 50/50. The supply budget could be added to field trips if needed by the individual teachers, but the field trip money could not be used for supplies. Shauna Haynes motioned to change the class funding to a 50/50 split between supplies and field trips, motion seconded by Kim Strandlund. Motioned voted on and passed by a majority.

- The 2015-2016 Budget was set at \$31,770. Motion to pass by Cynthia Major, seconded by Kim Strandlund, motion passed.

**Meeting adjourned at 8:25 pm.**

**Next PAC meeting will be October 8, 2016 at 6:30 pm.**